

PROPERTY SUMMARY SHEET
AUGUST 6, 2026 at 6 pm
DETERMINATION & CERTIFICATION HEARING

29. 1048 Culvert St., Hector M. Mata Liz, owner, 913 Muhlenberg St., owner, Reading PA, Purchased 2026
I, Linda A. Kelleher, am employed by the City of Reading in its Council Office *and* in my capacity as an employee of and custodian of records for the City of Reading, after reviewing the affidavits submitted for this property, fine the following conditions exist:

	Determination		Certification	
Notice Mailed First Class to Property Owner on	7-1-26			
Notice Posted on Subject Property on	7-4-26			
Delinquent Water	Amount: \$277.69	Status Off 10/24	Amount: \$	Status
Delinquent Taxes	Amount: N/A	(water, sewer, trash, recycling fees)	Amount: \$	
Electric Utility Status:				
Gas Utility Status:				

Building Trades Condition Determination: _____

Building Trades Condition Certification: _____

Property Maintenance Condition Determination: 3 NoV, Passed Inspection 6/18, \$100 unpaid, 2 QoL Trash

Property Maintenance Condition Certification:



CITY OF READING, PENNSYLVANIA

BLIGHTED PROPERTY REVIEW COMMITTEE
815 WASHINGTON STREET
READING, PA 19601-3690

July 1st, 2026

DETERMINATION HEARING **REGARDING POTENTIALLY BLIGHTED PROPERTY**

Hector M Mata Liz
Hector M Mata Liz
Reading, PA 19602

RE: 1048 Culvert St
Parcel #: 10531629079939

Dear Hector M Mata Liz,

Please be advised that this property has been identified by City staff as a potentially blighted property pursuant to the City of Reading Codified Ordinance Chapter 23, Part 9, Sections 23-903A, 904 and 906, available on the City's website at www.ReadingPA.gov.

Notice is hereby given that a blight determination hearing will be conducted by the Blighted Property Review Committee to determine if the conditions at the property meet the legal definition of "blight" and whether further action is warranted under applicable laws and ordinances.

THE BLIGHT DETERMINATION HEARING WILL BE HELD ON

August 6th, 2026 at 6:00pm
Location: 815 Washington St, Reading PA
2nd Floor, Council Chambers

At this hearing, you or your authorized representative will have the opportunity to present evidence, provide testimony, and respond to any findings or documentation presented by the City of Reading and the Committee regarding the condition of the property.

Failure to appear at the hearing may result in a determination being made in your absence and may lead to enforcement actions, including but not limited to abatement procedures, fines, placement of liens on the property and eventual taking of the property through eminent domain proceedings.

For additional information or to register for the hearing, you may contact Heather Scheuring, Blight/Transfer Officer at Heather.Scheuring@readingpa.gov or 610-655-6311, within 24 hours of the hearing. If you require an interpreter, please provide 7-day notice.

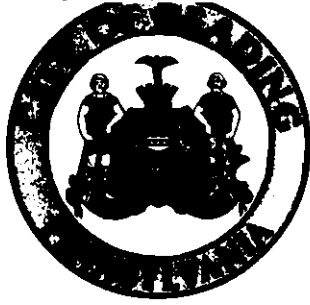
We encourage your cooperation and look forward to your participation in the upcoming hearing.

Sincerely,

Signed by:

Jamie L. Keith – BPRC Chair

Linda Kelleher - Secretary



CITY OF READING, PENNSYLVANIA

BLIGHTED PROPERTY REVIEW COMMITTEE
815 WASHINGTON STREET
READING, PA 19601-3690

July 1st, 2026

AUDIENCIA DE DETERMINACIÓN
RESPECTO A PROPIEDADES POTENCIALMENTE DETERIORADA

Hector M Mata Liz
913 Muhlenberg St
Reading, PA 19602

RE: 1048 Culvert St
Parcel #: 010531629079939

Estimado Hector M Mata Liz,

Tenga en cuenta que el personal de la ciudad ha identificado esta propiedad como una propiedad potencialmente deteriorada de conforme con la Ordenanza Codificada de la Ciudad de Reading, Capítulo 23, Parte 9, Secciones 23-903A, 904 y 906, disponible en el sitio web de la Ciudad en www.ReadingPA.gov.

Por la presente se notifica que el Comité de Revisión de Propiedades Deterioradas llevará a cabo una audiencia para determinar si las condiciones de la propiedad cumplen con la definición legal de "deterioro" y si se justifican la adopción de medidas adicionales en virtud las leyes y ordenanzas aplicables.

LA AUDIENCIA DE DETERMINACIÓN DE DETERIORO SE CELEBRARÁ EL

August 6th, 2026 en 6:00pm
Ubicación: 815 Washington St, Reading PA
Piso dos, Sala del Consejo

En esta audiencia, usted o su representante autorizado tendrán la oportunidad de presentar evidencia, brindar testimonio y responder a cualquier hallazgo o documentación presentada por la Ciudad de Reading y el Comité con respecto a la condición de la propiedad.

La falta de comparecencia a la audiencia puede tener como resultado que se tome una determinación en su ausencia y puede dar lugar a acciones de cumplimiento, incluidos, entre otros, procedimientos de reducción, multas, colocación de gravámenes sobre la propiedad y eventual toma de la propiedad a través de procedimientos de dominio eminente.

Para obtener más información o inscribirse en la audiencia, puede comunicarse con Heather Scheuring, Oficial de Traslados y Deterioro, a Heather.Scheuring@readingpa.gov o al 610-655-6311, dentro de las 24 horas posteriores a la audiencia. Si necesita un intérprete, por favor, avísenos con 7 días de anticipación.

Agradecemos su cooperación y esperamos contar con su participación en la próxima audiencia.

Atentamente,

Signed by:

Jamie Lee Keith

Jamie E. Keith – BPRC Presidente

Linda Kelleher
Linda Kelleher - Secretaria

☐ Any premises which:

1. is ascertained to be a public nuisance due to physical condition or use and regarded as such at common law and deemed to be a danger to public health, safety and welfare or public nuisance as regulated by a locally adopted property maintenance code or, if no such code exists, any compatible code enacted by the act of November 10, 1999 (P.L. 491, No. 45), known as the Pennsylvania Construction Code Act; or
2. the condition of which contains an attractive nuisance created by physical condition, use or occupancy, including abandoned water wells, shafts, basements, excavations and unsafe fences or other structures, or which contains an unauthorized entry, unsafe equipment, or other safety risk.

☐ A dwelling that has been condemned or otherwise deemed unfit for occupancy or use by the local authority having jurisdiction due to dilapidated, unsanitary, unsafe or vermin infested condition or that is lacking in the facilities and equipment required by the Pennsylvania Construction Code Act.

☐ A structure determined by the local authority having jurisdiction to be a fire hazard or otherwise that could easily catch fire or cause a fire and endanger public health, safety and welfare.

☐ A vacant or unimproved lot or parcel of ground located in a predominantly developed neighborhood that has become a place for the accumulation of trash and debris or a haven for rodents and other vermin by reason of neglect or lack of maintenance.

☐ A property that is vacant and has not been rehabilitated within one (1) year from receipt of notice for corrective action as issued by the local authority having jurisdiction, except a property where valid construction permit is in place.

☐ A vacant or unimproved lot or parcel of ground that is subject to a municipal lien for the cost of demolition or a structure previously located on the property and for which no payments on the lien have been made for a period of twelve (12) months.

☐ A vacant or unimproved lot or parcel of ground on which the total municipal liens for delinquent real estate property tax or any other type of municipal claim are greater than 150% of the fair market value of the property as established by the board of assessment appeals or other body with legal authority to determine the taxable value of the property.

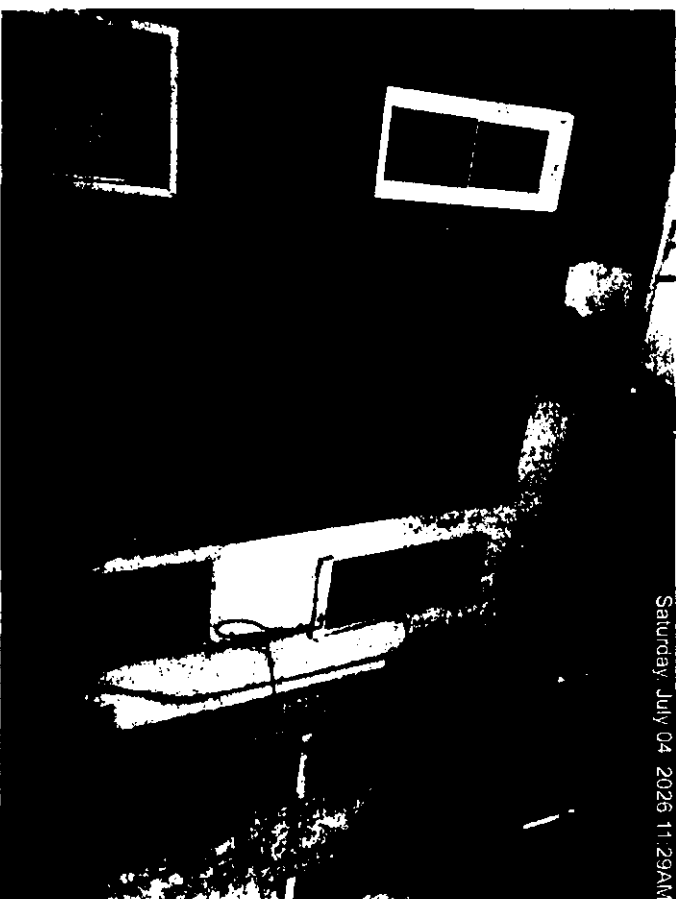
☐ A property that has been declared abandoned in writing by the owner, including an estate that is in possession of the property.



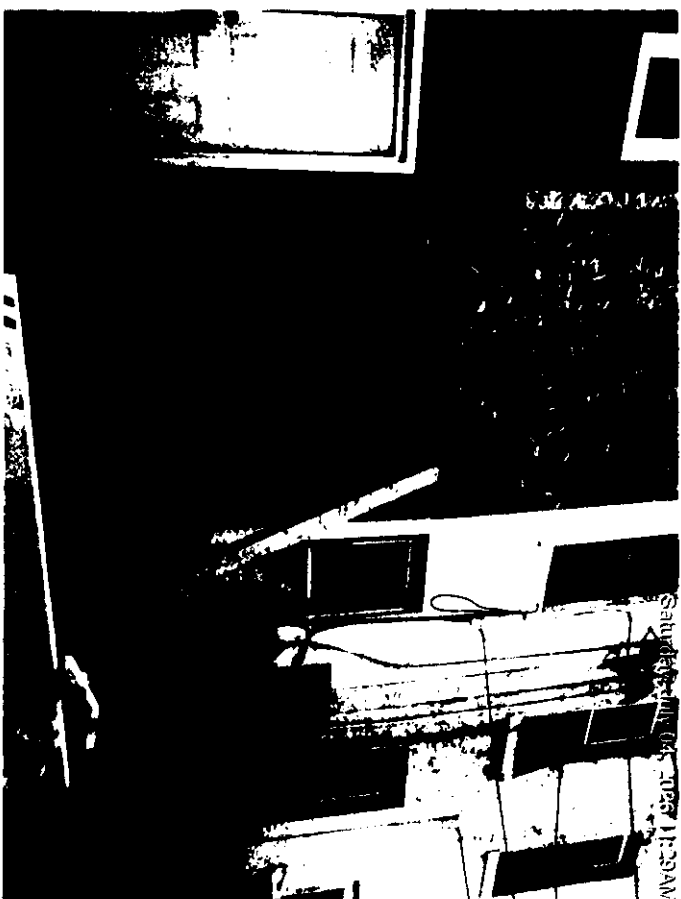
Saturday July 04 2026 11:29AM



Saturday July 04 2026 11:29AM



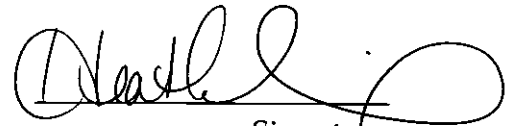
Saturday July 04 2026 11:29AM



Saturday July 04 2026 11:29AM

PROOF OF POSTING

This notice shall confirm that the Blighted Property Public Hearing Notice was posted at 1048 Culvert St, Reading PA on the 4th day of July, 2026, as required per City of Reading Blighted Property Review Committee Ordinance:


Signature

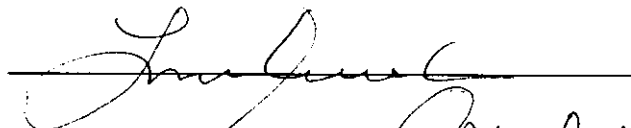
Heather Scheuring
Print Name

Blight/Transfer Officer
Position

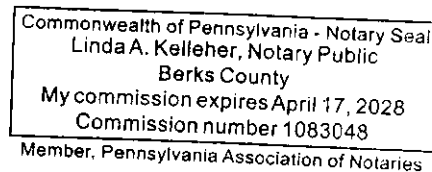
State of Pennsylvania
County of Berks

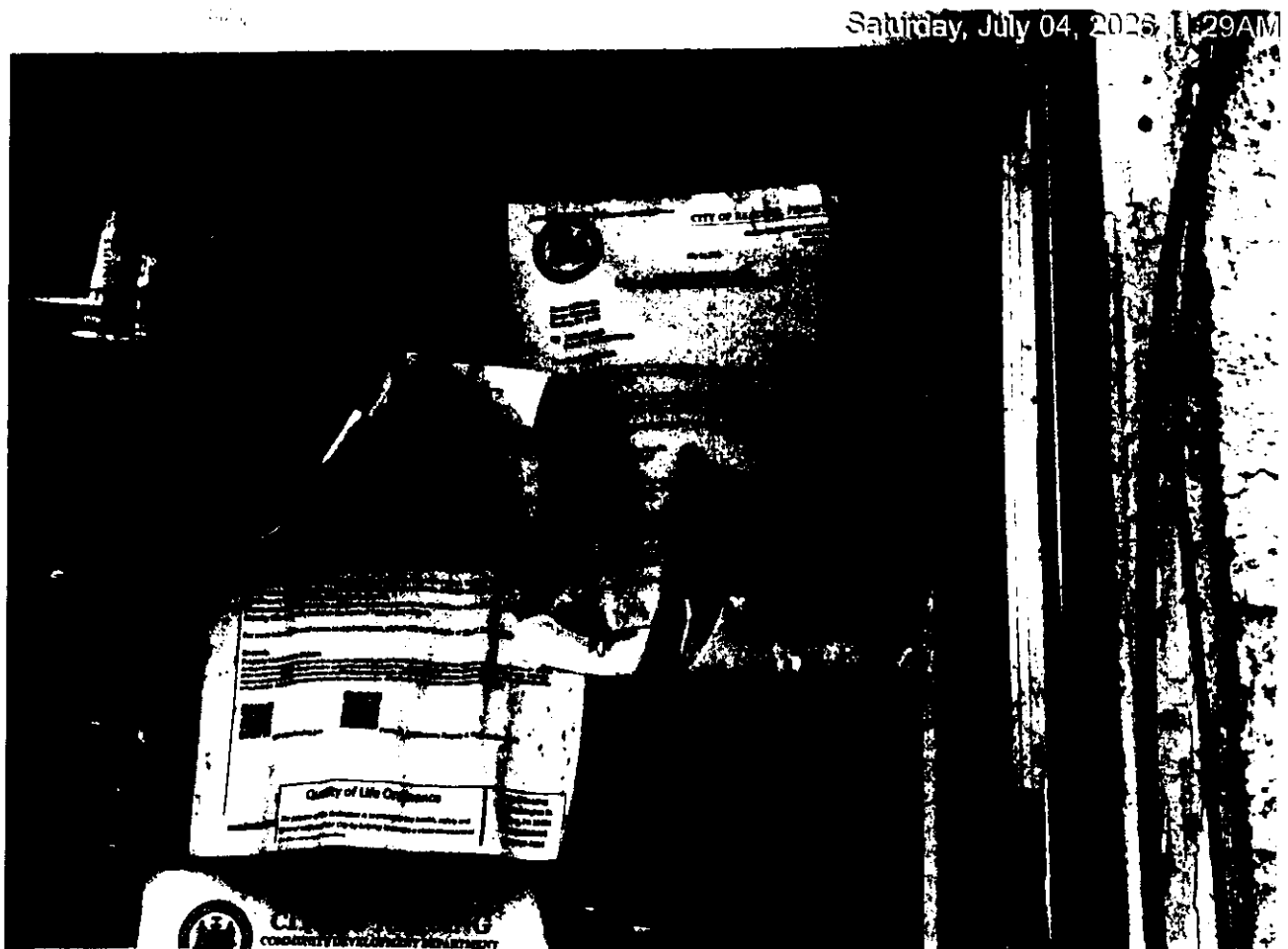
Subscribed and sworn or affirmed before me on this 04 day of July,
2026

Notary Public



Commission Expires on April 17 2028





Determination Hearing

August 6th, 2026

SWORN AFFIDAVIT

1048 Culvert St

Owned By: Hector M Mata Liz
913 Muhlenberg St
Reading, PA 19602

State of Pennsylvania
County of Berks

I Angelica Morales am employed by the Reading Area Water Authority and in my capacity as an employee of and custodian of records for the Reading Water Authority the following information regarding water service for 1048 Culvert St is true and correct to the best of my knowledge:

Water service status: OFF

Delinquent Water Amount: 247.69

Date of Last Water Service: 10/29/24

Trash/Recycling Delinquent Amount: _____

Sworn to and subscribed before me this 20th day of July, 2024 by _____ (Name), who personally appeared before me, is personally known to me and did take an oath.

Signature of Affiant:

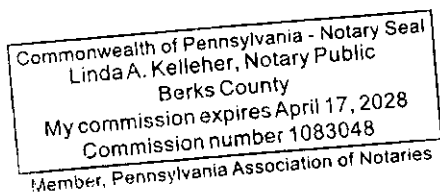
Aug

Notary Public:

[Signature]

My Commission Expires on

April 17 2028





COUNTY OF BERKS, PENNSYLVANIA

Tax Claim Bureau

Services Center, 2nd Floor
633 Court Street
Reading, PA 19601

Phone: 610.478.6625
Fax: 610.478.6644
E-mail: taxclaim@berkspa.gov

NICOLE E. BLANDING, Tax Claim Director

July 21, 2026

I, **Nicole E. Blanding**, in my capacity as Director of the Berks County Tax Claim Bureau, which is the custodian of delinquent Berks County Tax records, certify the attached Certifications are true and accurate to the best of my knowledge. Each statement provides complete details of the requested property location, and outlines the delinquent balances owed, along with the years to which they pertain.

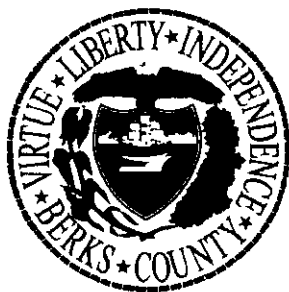
If you have any questions, please feel free to contact me via email at nblanding@berkspa.gov, or by phone at (610) 898-1011, during normal business hours Monday-Friday, from 8am-4pm.

Sincerely,

Nicole E. Blanding, Director
Berks County Tax Claim Bureau

Dedicated to public service with integrity, virtue & excellence.

www.berkspa.gov/taxclaim



COUNTY OF BERKS, PENNSYLVANIA

Tax Claim Bureau

Services Center, 2nd Floor
633 Court Street
Reading, PA 19601

Phone: 610.478.6625
Fax: 610.478.6644
E-mail: taxclaim@berkspa.gov

NICOLE E. BLANDING, Tax Claim Director

02/2024 - Wyomissing School District is now being collected by Tax Claim, but not all of the figures are in.
TCB can certify 2019-2024. Please be sure to contact the school district to confirm the total amount due for
any prior years owed.

Owner: MATA LIZ HECTOR M
913 MUHLENBERG ST
READING, PA 19602
Location: 1048 CULVERT ST

PIN: 10531629079939
District: CITY OF READING - 10
School District: READING
Description: 2 STORY STUCCO

Current A.V.
19,400

Deed Book / Page

CERTIFICATE OF DELINQUENT TAXES

Tax Year 2018 (Regular)

HEREDIA ANDREA & GARCIA FRANCISCO EDUARDO

Docket Year / Num: 2019 / 06670

	<u>Face</u>	<u>Penalty</u>	<u>Interest</u>	<u>Cost</u>	<u>Total</u>	<u>Paid/Refund</u>	<u>Reductions</u>	<u>Balance 3rd P.</u>
County	148.55	14.86	23.37	454.50	641.28	441.28	200.00	0.00
District	343.17	34.32	53.77	0.00	431.26	431.26	0.00	0.00
School	347.84	34.78	54.53	0.00	437.15	437.15	0.00	0.00

Tax Year 2019 (Regular)

HEREDIA ANDREA & GARCIA FRANCISCO EDUARDO

Docket Year / Num: 2020 / 10363

County	148.55	14.86	19.68	209.88	392.97	392.59	0.38	0.00
District	343.17	34.32	45.28	0.00	422.77	422.77	0.00	0.00
School	347.84	34.78	45.92	0.00	428.54	428.54	0.00	0.00

Tax Year 2020 (Regular)

HEREDIA ANDREA & GARCIA FRANCISCO EDUARDO

Docket Year / Num: 2021 / 5682

County	148.55	14.86	4.92	143.95	312.28	311.91	0.37	0.00
District	343.17	34.32	11.32	0.00	388.81	388.81	0.00	0.00
School	347.84	17.39	10.96	0.00	376.19	376.19	0.00	0.00

Tax Year 2021 (Regular)

GARCIA FRANCISCO EDUARDO C

Docket Year / Num: 2022 / 5368

County	148.55	14.86	34.90	533.43	731.74	731.74	0.00	0.00
District	351.70	35.17	82.45	0.00	469.32	469.32	0.00	0.00
School	347.84	34.78	81.58	0.00	464.20	464.20	0.00	0.00

Tax Year 2022 (Regular)

GARCIA FRANCISCO EDUARDO C

Docket Year / Num: 2023 / 6305

County	148.55	14.86	20.91	223.99	408.31	408.31	0.00	0.00
District	351.70	35.17	49.30	0.00	436.17	436.17	0.00	0.00
School	347.84	34.78	48.79	0.00	431.41	431.41	0.00	0.00

Tax Year 2023 (Regular)

GARCIA FRANCISCO EDUARDO C

Docket Year / Num: 2024 / 7768

County	148.55	14.86	20.91	370.55	554.87	554.87	0.00	0.00
District	351.70	35.17	49.30	0.00	436.17	436.17	0.00	0.00
School	347.84	34.78	48.79	0.00	431.41	431.41	0.00	0.00

Tax Year 2024 (Regular)

GARCIA FRANCISCO EDUARDO C

Docket Year / Num: 2025 / 5278

County	161.89	16.19	14.74	224.12	416.94	416.94	0.00	0.00
District	351.70	35.17	31.90	0.00	418.77	418.77	0.00	0.00
School	347.84	34.78	31.57	0.00	414.19	414.19	0.00	0.00

Tax Year 2025 (Regular)

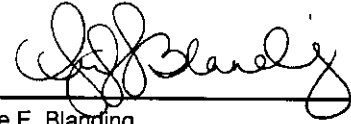
Date: 7/21/2026
Time: 10:20:21AM

Dedicated to public service with integrity, virtue & excellence
<https://www.berkspa.gov/departments/tax-claim-bureau>

Page 1 of 2
User: trnblnd

	<u>Face</u>	<u>Penalty</u>	<u>Interest</u>	<u>Cost</u>	<u>Total</u>	<u>Pay/Refund</u>	<u>Reductions</u>	<u>Balance</u>	<u>3rd P.</u>
GARCIA FRANCISCO EDUARDO C									
County	174.85	17.49	1.44	45.00	238.78	238.78	0.00	0.00	
District	351.70	35.17	2.90	0.00	389.77	389.77	0.00	0.00	
School	347.84	34.78	2.87	0.00	385.49	385.49	0.00	0.00	
There are currently no Delinquent Taxes due as of 7/21/2026								\$0.00	

Upon payment in full of the delinquent taxes, penalties, interest and costs, as shown above, the tax claim filed to the **DOCKET NUMBERS** as shown above, will be marked satisfied within forty-five (45) days of such payment.



By: Nicole E. Blanding
Tax Claim Director

WARNING: Tax Claim does not collect for the following school districts: Daniel Boone, Boyertown, Exeter, or Upper Perkiomen. Please be sure to contact those parties directly to discuss any amounts that may be due to them.

CERTIFICATIONS CAN BE REQUESTED ONLINE!! Be sure to visit: www.berkspa.gov/tbcerts to expedite the request.



Certification Hearing
August 6th, 2026

SWORN AFFIDAVIT
1048 Culvert St

Owned By: Hector M Mata Liz
913 Muhlenberg St
Reading, PA 19602

I, Heather Scheuring, am employed by the City of Reading in its Property Maintenance Division and in my capacity as an employee of and custodian of records for the City of Reading Property Maintenance Division, the following information regarding codes violations for **1048 Culvert St** is true and correct to the best of my knowledge:

(☒) Work Orders (☒) Unpaid (☒) Paid

(☒) Notice of Violation – See Attached

Inspection Status:

Passed: 6/11/18

Failed: _____

Placarded: NO

Housing Fees Unpaid: \$ 100.00

Amount in Collections: \$ 0

Miscellaneous Fees Unpaid: \$ 0

Amount in Collections: \$ 0

(☐) CSC Calls/Complaints: See attached

Owner in contact: (Y) (☒) _____

Sworn to and subscribed before me this _____
day of _____, 202__ by Heather Scheuring,
who personally appeared before me, is personally
known to me and did take an oath.

Signature of Affiant:

(☒) QOL.001 – Accumulation of Trash

(☐) QOL.002 – Animal Maintenance and Waste

(☒) QOL.003 – Disposal of Trash/Rubbish

(☐) QOL.004 – High Grass/Weeds

(☐) QOL.005 – Littering/Scattering Rubbish

(☐) QOL.006 – Motor Vehicle Nuisance

(☐) QOL.007 – Operating a Food Cart Illegally

(☐) QOL.008 – Operating/Vending Without Permit

(☐) QOL.009 – Outdoor Placement of Indoor Furniture

(☐) QOL.010 – Illegal Dumping

(☐) QOL.011 – Littering by Private Advertising Matter

(☐) QOL.012 – Snow/Ice Removal

(☐) QOL.013 – Storing of Waste Containers

(☐) QOL.014 – Storing of Appliances in Public View

(☐) QOL.015 – Storing of Hazardous Material

(☐) QOL.016 – Storing of Recyclables

(☐) QOL.017 – Storing/Serving Potentially Hazardous Food

(☐) QOL.018 – Swimming Pools in Good Repair

(☐) QOL.019 – Violating Terms of Vending Lease

(☐) QOL.020 – Failure to Obtain Permits in Historic District

(☐) QOL.021 – Satellite Dishes in Public View – Hist. Dist.

(☐) QOL.022 – Failure to Have Licensed Trash Hauler

(☐) QOL.023 – Unregistered Dumpster

Notary Public:

My Commission Expires on:

BERKS COUNTY, PENNSYLVANIA

BERKS COUNTY, PENNSYLVANIA
PARCEL: 10531629079939
MATA LIZ HECTOR M

01 - CITY OF READING
S19 - READING SCHOOL DISTRICT
1048 CULVERT ST
READING

Site Location: 1048 CULVERT ST
Description: 2 STORY STUCCO

Land Use Code: 115R - 2 STORY STUCCO
ONE FAMILY ROW HOME
Municipality: 10 - CITY OF READING
Taxing District: 01 - CITY OF READING
School District: S19 - READING
Class: R - Residential

Current Assessment

Tax Year 2026
Homestead

Actual Land 4,400
Actual Building 15,000
Actual Total 19,400

Taxable Land 4,400
Taxable Building 15,000
Taxable Total 19,400

Ownership

Owner 1 MATA LIZ
HECTOR M

Owner 2
Care Of
Mailing Address 913
MUHLENBERG
ST
READING, PA
19602

Resident/Non-Resident

Sales and Deed Information

Sale Date	Sale Price	Validity Code	Instrument #	Deed Book	Deed Page
03/27/2026	\$35,000	00 - VALID SALE	2026009124		

ADDL DEED 1 BK/INST:
ADDL DEED 1 PAGE:

ADDL DEED 2 BK/INST:
ADDL DEED 2 PAGE:

ADDL DEED 3 BK/INST:
ADDL DEED 3 PAGE:

Id	Request Type	Description	Address	Date Created
9802882	Sewer backup	SB	1048 Culvert Street, Reading, PA, USA	2015-10-19 15:00:55
11849241	Roofs/Drainage	roof is falling in and part of the roof blew off and fell into the street the neighbors took it from the street and it located at 1046 Culvert Street	1048 Culvert Street, Reading, PA, USA	2015-10-19 15:30:58
PMD1800	Trash Enforcement	Pile of trash in the yard attracting trash	1048 Culvert Street, Reading, PA, USA	6/27/2024
PMD11887	PMD Unpaid Fees Request	Cert needed	1048 Culvert Street, Reading, PA, USA	3/5/2026
BT520	Unpermitted Construction	Over the weekend they put a new roof with no permits and they have construction equipment property was condemned	1048 Culvert Street, Reading, PA, USA	7/13/2026
PMD11027	Structure	Looks like the façade is going to fall in the front of the property its 2 property 1048 and 1046 Culvert	1048 Culvert Street, Reading, PA, USA	1/6/2026

Case: 223038

City of Reading
Property Maintenance Division
Inspection Report

Inspection: 640036

Insp Type: N.O.V.

Date: 10/13/2022

Address: 1048 CULVERT ST, READING 19602-

Owner Information:

Name: GARCIA FRANCISCO EDUARDO C
Address: 1048 CULVERT ST
READING PA 19602-

Property Information:

# of Commercial Units:	0
# of Units:	1
# of Rooms:	0
Owner Occupied Unit?	N

Listed below are violation(s) of City Ordinance

DAYS TO COMPLY	LOCATION	SECTION	COMMENTS	STATUS
30	APT# FLOOR 0 EXTFRT RM#0	NOTE	Please contact inspector at 610-655-6455 or email Ashley.Giddens@ReadingPA.gov to provide documentation in writing required when requesting an extension, or to schedule a re-inspection for compliance	
30	APT# FLOOR 0 EXTFRT RM#0	PR-304.13	Must repair or replace damaged window sill.	
30	APT# FLOOR 0 EXTFRT RM#0	PR-304.7	Must repair or replace damaged soffit	

This is to certify that a property inspection has been performed by:

Inspector: GIDDENS, ASHLEY

Phone: (610)655-6455 x

I also understand that I have the right to file an appeal concerning this inspection within 15 days of receipt.

OWNER/AGENT:

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Approved By:

Date/Time:

Case: 223038

City of Reading
Property Maintenance Division
Inspection Report

Inspection: 640041

Insp Type: N.O.V.

Date: 11/16/2022

Address: 1048 CULVERT ST, READING 19602-

Owner Information:

Name: GARCIA FRANCISCO EDUARDO C
Address: 1048 CULVERT ST
READING PA 19602-

Property Information:

# of Commercial Units:	0
# of Units:	1
# of Rooms:	0
Owner Occupied Unit?	N

Listed below are violation(s) of City Ordinance

DAYS TO COMPLY	LOCATION	SECTION	COMMENTS	STATUS
30	APT# FLOOR 0 EXTFRT RM#0	NOTE	Please contact inspector at 610-655-6455 or email Ashley.Giddens@ReadingPA.gov to provide documentation in writing required when requesting an extension, or to schedule a re-inspection for compliance	
30	APT# FLOOR 0 EXTFRT RM#0	PR-304.13	Must repair or replace damaged window sill.	CITED
30	APT# FLOOR 0 EXTFRT RM#0	PR-304.7	Must repair or replace damaged soffit	CITED

This is to certify that a property inspection has been performed by:

Inspector: GIDDENS, ASHLEY

Phone: (610)655-6455 x

I also understand that I have the right to file an appeal concerning this inspection within 15 days of receipt.

OWNER/AGENT:

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Thank you for your cooperation.

Approved By:

Date/Time:

Case: 223038

City of Reading
Property Maintenance Division
Inspection Report

Inspection: 641983

Insp Type: N.O.V.

Date: 02/03/2023

Address: 1048 CULVERT ST, READING 19602-

Owner Information:

Name: GARCIA FRANCISCO EDUARDO C
Address: 1048 CULVERT ST
READING PA 19602-

Property Information:

# of Commercial Units:	0
# of Units:	1
# of Rooms:	0
Owner Occupied Unit?	N

Listed below are violation(s) of City Ordinance

DAYS TO COMPLY	LOCATION	SECTION	COMMENTS	STATUS
30	APT# FLOOR 0 EXTFRT RM#0	NOTE	Please contact inspector at 610-655-6455 or email Ashley.Giddens@ReadingPA.gov to provide documentation in writing required when requesting an extension, or to schedule a re-inspection for compliance	
30	APT# FLOOR 0 EXTFRT RM#0	PR-304.13	Must repair or replace damaged window sill.	CITED
30	APT# FLOOR 0 EXTFRT RM#0	PR-304.7	Must repair or replace damaged soffit	CITED

This is to certify that a property inspection has been performed by:

Inspector: GIDDENS, ASHLEY

Phone: (610)655-6455 x

I also understand that I have the right to file an appeal concerning this inspection within 15 days of receipt.

OWNER/AGENT:

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Approved By:

Date/Time:

FCE067